

## SUMMARY OF KEY VARIANCES

### CODE 100 STAFF

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4000</b> - SALARIES ALL STAFF	(75,808)	(112,000)	36,192	Variances due to a number of factors including staff vacancies /, two posts vacant for period of time, one of which was then converted from F/T to P/T. The other vacant post was converted from P/T to F/T. Change in pay rates and changes in pension membership
<b>4040</b> – PAYE /NI	(21,655)	(37,250)	15,595	
<b>4045</b> – PENSION COSTS	(23,866)	(38,000)	14,134	
<b>4055</b> – TRAINING	(15)	(2,750)	2,735	
				Proposed CILCA training by the previous Deputy Clerk not progressed.

### CODE 110 ADMINISTRATION

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>1090</b> BANK INTEREST (INCOME)	5,852	3,800	(2,052)	Interest rates have remained higher than budgeted
<b>4100</b> BUSINESS RATES	(3,955)	(2,500)	(1,455)	Increased due to various reliefs/discounts for small businesses being tapered out/withdrawn.
<b>4120</b> WEB-SITE & IT SUPPORT	(5,383)	(7,500)	2,117	Provision within budget made for burial ground software – not yet progressed

**CODE 150 BURIAL GROUND**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>1020 - BURIAL FEES (INCOME)</b>	5,111	9,500	4,389	Activity/usage can be influenced by seasons (e.g. mild winter etc.) therefore income can be subject to fluctuation.
<b>4415 - GROUNDS MAINTENANCE</b>	(3,285)	(4,500)	1,215	Costs still ongoing to the end of the year regarding the memorial garden area – also some elements of work have been able to be delivered directly.

**CODE 170 ADASTRA PAVILION**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4105 - UTILITIES</b>	(2,251)	(11,500)	9,249	Able to secure improved terms via a national framework agreement & improved maintenance of heating system.
<b>4110 – REPAIRS &amp; RENEWALS</b>	(845)	(2,500)	1,655	At present less repairs & renewals required

**CODE 180 ADASTRA PARK GROUNDS**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4110 - REPAIRS &amp; RENEWALS</b>	(4,758)	(1,500)	(3,258)	Works relating to Garden of Remembrance additional funds met from general reserves.
<b>4415 - GROUNDS MAINTENANCE CONTRACTS</b>	(8,222)	(7,000)	(1,222)	Additional support required to be brought in when grounds person position vacant and HPC were in process of recruitment of new grounds person.

**CODE 181 ADASTRA PLAY EQUIPMENT**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
4110 – REPAIRS & RENEWALS	(256)	(1,500)	1,244	Less repairs/maintenance required to date.
4410- GROUNDS MAINTENANCE CONTRACTS	(844)	(1,750)	906	Costs still ongoing re-equipment inspections

**CODE 183 ADASTRA TENNIS COURTS (FIRST FULL YEAR POST COURT REFURBISHMENT)**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
1035 - ADASTRA TENNIS CLUB ( INCOME)	1,771	1,250	(521)	Membership increased post court refurbishment
1040 - OTHER INCOME PAY AS YOU PLAY & COACHING CONCESSION (INCOME)	3,013	2,000	(1,013)	Income to continue to year end & will increase further when coaching concession fee received.
4420 - GROUND SUPPLIES	(549)	(1,500)	951	Servicing agreement / other maintenance covered by contract defects period for this year.

**CODE 184 GARDEN OF REMEMBRANCE**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
4710 - GROUNDS PROJECTS	(5,259)	0	(5,259)	Funded from earmarked reserves specifically allocated as part of the garden refurbishment project

**CODE 190 BOWLING GREEN**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
1040 - INCOME	2,500	4,000	1,500	Club Membership numbers have reduced therefore reducing income.
4110 - REPAIRS & RENEWALS	3,504	2,000	1,504	Additional funding was released from general reserves to support (part fund) the acquisition of a new mower for the club to continue to maintain the green on behalf of the council.

**CODE 200 PARKLANDS COPSE**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
4655 - TREE MAINTENANCE	1,600	750	850	Necessary to undertake additional tree safety work (ash dieback etc.) and other tree maintenance.

**CODE 220 STREET SCENE**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
4535 - SEATS	0	(750)	750	No new seats required
4545 – LITTER BINS	0	(500)	500	No new bins required
4550 – GREENER HASSOCKS FUNDING	0	(600)	600	-
4565 – PEDESTRIAN ENVIRONMENT	0	(2,000)	2,000	No spend to date
4665 – DOG BINS & MAINTENANCE CONTRACT	0	(3,850)	3,850	Contract with MSDC – normally billed at end of financial year, budget expected to be fully spent.

**CODE 230 STREET LIGHTING**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4110</b> – REPAIRS & RENEWALS	0	(14,500)	14,500	Billed at end of financial year
<b>4600</b> – WSCC Energy	6898	(7,000)	13,898	Billed at the end of financial year normally crosses over financial years.

**CODE 240 ENVIRONMENTAL IMPROVEMENTS**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4500</b> - FOOTPATHS	0	(1,750)	1,750	No remedial works undertaken this year
<b>4660</b> – TREE PLANTING	0	(5,000)	5,000	WSCC will bill HPC for street tree planting towards end of financial year. Likely all budget will be spent.

**CODE 280 CHRISTMAS LIGHTS**

DESCRIPTION	ACTUAL TO DATE	CURRENT BUDGET	VARIANCE TO DATE	NARRATIVE
<b>4255</b> – CHRISTMAS LIGHTS	(1,445)	(3,500)	2,055	2 <sup>nd</sup> instalment yet to be paid budget likely to be utilised.