

## HASSOCKS PARISH COUNCIL

**To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Kristian Berggreen, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, David Hammond, Bill Hatton, Frank Rylance and Alex Simmons), Co-opted Members (Tony Copeland) and all Members of Adastra Park Working Group with copies to all other Councillors for information.**  
**cc Richard Higgs**

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A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Tuesday 21 January 2020 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk  
15 January 2020

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **MINUTES** To accept Minutes of the Grounds and Environment Meeting held on Thursday 28 November 2019. (Previously Circulated)
4. **PUBLIC PARTICIPATION.**
5. **VE Day Celebration Grant** – Members are invited to consider applying for a grant fund to support the scheduled May Day event in Adastra Park to be held on 8 May 2020. (Appendix 1)
6. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
7. **EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential Agenda. If any members of the public or press are in attendance they will be requested to withdraw from the meeting in the public interest.

### EXEMPT ITEM

8. **Adastra Park** – Play facilities - In accordance with the Council Contract procedure rules Members are requested to consider the confidential papers and designs to determine the successful contractor(s) for the delivery of the design and build of the Adastra Park play facilities. (Papers to follow)
9. **DATE OF NEXT MEETING** Thursday 27 February 2020 at 7.30pm

#### **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

#### FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

To: Grounds & Environment Committee

Date: 21 January 2020

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 – **VE DAY CELEBRATIONS GRANT**

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1. The purpose of this report is:
  - i. To inform Members about the availability of a grant from MSDC to assist organisations to facilitate events in support of VE Day celebrations across the District over the VE Day Bank Holiday weekend.
  - ii. To invite Members to consider a request from Michelle Binks for HPC to submit an application for a grant to assist in the cost of the organisation of the VE Day celebrations she is organising for the community in Adastra Park on Friday 8 May 2020.
2. Mid Sussex District Council is offering £250 per organisation for street parties and events during the VE Day commemoration weekend. The grant is not available to individuals and therefore although the event is a community based celebration, Michelle is not able to apply directly for the funding. MSDC has confirmed that it is acceptable for HPC to apply for a grant to assist with the organisational costs encountered on the organiser's behalf as the event is supported and being organised in partnership with the Parish Council.
3. As previously approved by Members, The VE Day celebration event is to be held on Friday 8 May 12-4pm in Adastra Park. The event will be held along the same structure as Hassocks May Day but themed as 1940's. The MSDC grant would be used to cover costs such as:
  - Insurance
  - Promotional material – flyers, posters, banners
  - Hire of equipment – military vehicles, 1940's dress hire
4. **OFFICER RECOMMENDATION.** Members are invited to approve the application for a grant on behalf of Michelle Binks to assist with organisational costs associated with the VE Bank Holiday Community celebrations in Adastra Park on Friday 8 May 2020.