

HASSOCKS PARISH COUNCIL

To: All Members of the Policy, Resources and Communications Committee (Kate Bailey, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir) with copies to all other Councillors for information

A meeting of the POLICY, RESOURCES and COMMUNICATIONS COMMITTEE will be held on Tuesday 29 November 2016 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.

Colin Hunt
Locum Parish Clerk

AGENDA

1. APOLOGIES

2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under Hassocks Parish Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. MINUTES

3.1 To accept Minutes of the Meeting held on 18th October (previously circulated).

4. PUBLIC PARTICIPATION

5. CLERKS REPORTS

5.1 Visioning work shop – 15th November 2016

A number of Members took part in the visioning workshop which was acknowledged to be the first step in a future strategy for Hassocks and would inform this year's budget.

The question posed was: What project or initiative would benefit the community?

Councillors presented a wide variety of ideas all of which were documented and photographically recorded and below is a precis of the outcome of the workshop.

The following matters are presented in the priority order of votes cast

- Play equipment including a Skate park (19 votes)
- Community Centre (9 votes)
- Pavilion (7 votes)
- Greener Hassocks (7 votes)

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- Redevelopment of the Parish Centre (6 votes)
- Toilets (6 votes)
- Working with businesses (5 votes)
- Burial ground improvements (4 votes)
- Parking and Traffic (3 votes)

The above list represents priorities for Council to focus attention at this time. However, all other ideas that emanated from the workshop are not lost or forgotten as these are recorded for future consideration as necessary.

Within each priority grouping there may be short, medium and long term wins that can be achieved and likely be identified as debates ensue on each subject matter.

Committee is requested to recommend the list to Full Council for approval whereupon Council will begin debates in order of identified priority.

The priorities have tentatively been added to the budget for future years for illustrative purpose and will be discussed later in the meeting.

5.2 Review of existing Council policies

A number of existing Council policies and procedures are not as current and robust as would be ideal and is impacting on Council work. Immediate policies for scrutiny will include Standing Orders (Including financial SO's), Member/Officer protocols and risk assessments. Others may likely follow.

Committee is requested to charge the Locum Clerk to review existing council policies and recommend revisions or additions as necessary for consideration.

5.3 Draft Budget and Precept for the Municipal year 2017-18

Attached to this agenda are the following appendices:-

- Appendix A - Expected expenditure;
- Appendix B - Expected Income;
- Appendix C - Financial Projections to 2019 and;
- Appendix D - Summary of finances relating to the precept charge

The Locum Clerk will present the draft budget and answer any questions that Committee may have.

Committee is requested to endorse the budget or otherwise amend it as required and recommend it to Council together with the level of precept charge.

6. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

7. DATE OF NEXT MEETING

TBA

EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential Agenda. If any members of the public or press are in attendance they will be requested to withdraw from the meeting in the public interest.

8. STAFFING COMMITTEE

Locum Clerk
22nd November 2016

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.